Security Deposit Agreement

Received from _____, paid _____ **Dollars ($_____.00)** on _____. The total required security deposit of **$_____.00 with the balance of $_____.00 payable on or before _____**

This deposit will be held for **Unit #** _____**located at** _____.

Management agrees that, subject to the conditions listed below, this security deposit will be returned in full.

_____
Manager's Signature Date

Undersigned agrees that this security deposit may not be applied to rent at any time.

_____
Tenant's' Signature Date

_____
Tenant's' Signature Date

_____
Tenant's' Signature Date

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2. A **WRITTEN** NOTICE of intent to vacate must be given **BEFORE** _____. _____ _____ _____

Release of the security deposit is subject to the following provisions.

1. Full term of lease has expired (_____ month lease) _____ _____ _____
2. No damage to property beyond normal wear and tear. _____ _____ _____
3. Entire apartment, including appliances, bathrooms, closets, cabinets, baseboards, windows, carpets, hard floors, light globes, vent hoods, A/C vents, furnace closet, water heater closet, window sills, inside windows and switch plate covers are **cleaned thoroughly**. _____ _____ _____
4. No unpaid charges such as rent, late fees or others. _____ _____ _____
5. Return All keys. Keys not returned will be billed at $35.00 each. _____ _____ _____
6. All trash, furniture, personal items, etc., must be removed. _____ _____ _____
7. Forwarding address left with Management. Refunds will not find you without an address. _____ _____ _____
8. This deposit is not refundable should you decide not to rent the property. _____ _____ _____